

**2019 NDSU Service Award**  
**(for Outstanding Philanthropic Influence)**  
**Nomination Form**

**Introduction**

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The Foundation and Alumni Association places an emphasis on the vital role of the volunteer fund raiser. This award recognizes an individual's volunteer fund raising efforts to benefit NDSU.

The following criteria for the Service Award have been established by the NDSU Foundation and Alumni Association:

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**Eligibility**

1. NDSU alumni and friends are eligible to receive the award.
2. Current NDSU faculty and staff are not eligible
3. There will be no posthumous awards.
4. The candidate must have demonstrated outstanding philanthropic influence to secure private funds for the betterment of the university. This award does not recognize the candidates giving but his/her/their willingness and ability to fund raise for NDSU.
5. The reputation of the candidate should reflect favorably on North Dakota State University.

**Nomination Process**

1. Anyone is eligible to submit a nomination packet.
2. Instructions to nominator:
  1. Be sure to keep a copy of all materials submitted for personal future reference.
  2. Submit only the original packet material. There is no need to provide multiple copies of the nomination packet.
  3. Please do not place nomination papers in a binder. Please keep items in an 8 ½ x 11, one-sided format that is easy to copy.
3. The following criteria are required:
  1. A completed nomination form.
  2. A one-page summary of NDSU fund raising volunteerism and service to the university including two references who can speak to the nominee's philanthropic involvement. One reference should be a NDSU administrator, faculty or staff member.

**Notification Process**

1. A committee made up of Foundation and Alumni Association members and university deans will select recipients.
2. When the recipients have been selected, they will be notified by an NDSU Foundation and Alumni Association representative. Nominators will be notified once **all** recipients have accepted.

3. Nominations submitted, but not selected, will be kept on file to be considered for two additional years. Updated nominee information is encouraged.

### **Submission Procedures**

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A **complete nomination packet** will include the following, please check that the required items are enclosed:

- The completed nomination form.
- A **one-page** summary of nominee's fund raising activities and volunteerism for NDSU along with contact information for two references.

Please send completed nominations by **June 15, 2018** to:

Alumni Awards Committee  
NDSU Foundation and Alumni Association  
1241 University Drive North  
Fargo, ND 58102  
800-279-8971  
Fax (701) 231-6801  
office@ndsualumni.com

***Thank you for your nomination!***

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***Please remember: Nominations are not relayed to the nominee until the NDSU Foundation and Alumni Association has acted.***

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**Please print the following information:**

Name of Candidate: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Daytime telephone: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Year of graduation: \_\_\_\_\_

Nominated by: \_\_\_\_\_

Nominator's E-Mail: \_\_\_\_\_

Nominator's Daytime Telephone: \_\_\_\_\_

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