

# 2019 NDSU Harvest Bowl Agribusiness Award Nomination Information

## **Introduction**

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The NDSU Harvest Bowl places emphasis on the recognition of individuals who have distinguished themselves in the area of agriculture which has influenced North Dakota and beyond.

The following criteria for the Agribusiness Award have been established by the NDSU Harvest Bowl Committee:

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## **Eligibility**

1. Current or former residents of North Dakota or Northwestern Minnesota and/or graduates of NDSU are eligible.
2. There will be no posthumous awards.
3. The candidate must have achieved a level of distinction which would merit comparable recognition in his/her profession or area of excellence.
4. The reputation of the candidate should reflect favorably on North Dakota or Northwestern Minnesota and North Dakota State University.
5. Ineligible audiences include current NDSU faculty and staff and current NDSU Harvest Bowl committee members.

## **Nomination Process**

1. Anyone is eligible to submit a nomination.
2. Instructions to nominator:
  - i. Be sure to keep a copy of all materials submitted for personal future reference.
  - ii. Submit only the original packet material. Please keep items in an 8 ½ x 11, one-sided format that is easy to copy.
3. The following criteria are required:
  - i. A completed nomination form.
  - ii. A letter from the nominator noting at least three (3) specific reasons for the nominee to be considered. Please note in the letter, a short summary of the vita/résumé including outstanding contributions and facts that you want the selection committee to specifically note.
  - iii. A vita/résumé listing awards, accomplishments, education, etc if possible.

## **Notification Process**

1. The Harvest Bowl Executive Committee will select the recipient.
2. When the recipient has been selected, he/she will be notified by NDSU's President. Nominators will be notified once the recipient has accepted.
3. Nominations submitted, but not selected, will be kept on file to be considered for two additional years. Updated nominee information is encouraged.

## **Submission Procedures**

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A **complete nomination packet** should include the following, please check that the requested items are enclosed:

- The completed nomination form
- Nomination letter noting at least three (3) specific reasons for the nominee to be considered.  
Please note in the letter, a short summary of the vita/résumé including outstanding contributions and facts that you want the selection committee to specifically note.
- A vita/résumé listing awards, accomplishments, education, etc if possible.

Please send completed nominations by April 1, 2019 to:

Harvest Bowl Awards Committee  
NDSU Foundation and Alumni Association  
PO Box 5144  
Fargo, ND 58105-5144  
800-279-8971  
Fax (701) 231-6801  
[office@ndsualumni.com](mailto:office@ndsualumni.com)

*Thank you for your nomination*

## **Confidentiality**

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*Please remember: Nominations shall be confidential and not relayed to the nominee until the NDSU Harvest Bowl Executive Committee has acted.*

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**2019 NDSU Harvest Bowl  
Agribusiness Award  
Nomination Form**

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Please print the following information:

Name of Candidate: \_\_\_\_\_

Address: \_\_\_\_\_

Daytime telephone: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Year of graduation if a graduate of NDSU: \_\_\_\_\_

Nominated by: \_\_\_\_\_

Nominator's E-Mail: \_\_\_\_\_

Nominator's Daytime Telephone: \_\_\_\_\_

Date Nominated: \_\_\_\_\_

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Please note in the letter, a short summary of the vita/résumé including outstanding contributions and facts that you want the selection committee to specifically note.
- A detailed vita/résumé listing awards, accomplishments, education, etc. if possible

Please send completed nominations by April 1, 2019 to:

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NDSU Foundation and Alumni Association  
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Fargo, ND 58105-5144  
800-279-8971  
Fax (701) 231-6801  
[office@ndsualumni.com](mailto:office@ndsualumni.com)

**Thank you for your nomination.**